



SPILL RESPONSE PROCEDURE

CONTROL & REPORT

1. Identify spilled material. Is the source discernible? Accessible? Is there a fire hazard? In the event of a *hazardous* material spill, **CALL 911** and secure the site to the best of your ability until emergency response crews arrive.
2. Secure the area: shut off source if possible, put on appropriate PPE, assist others.
3. Notify municipal staff: **206-275-7608** for CRT/ROW dispatch or **206-641-0466** for after hours/weekend.
4. Potential threat to human health, welfare, or environment? If YES, call Department of Ecology at **206-594-0000** ASAP (no more than 24 hours).
5. Apply spill kit equipment/control measures for cleanup of *non-hazardous* materials. Primary goal is to prevent spill from entering City's MS4 system (storm drains).
6. After spill is contained & cleaned up: dispose of contaminated materials appropriately. Dispose of toxic materials (such as fuel, motor oil, pesticides, construction/home-furnishing products, cleaners, detergents, and other chemicals or solvents) at

King County Local Hazardous Waste Management Program
Factoria Drop-Off Site (T-F 8am-4pm, Sat & Sun 9am-5pm)
13800 SE 32nd St, Bellevue, WA 98005
7. Follow-up: initial responder (you) or other designated City staff may need to educate responsible party of future corrective and/or preventative measures, replace or repair infrastructure in case of leak/cross-connection/etc, or support punitive action in case of deliberate discharge of illicit materials.
8. Restock your spill kit!
9. Retain all records (response actions, incident reports, public communications) in CityWorks.